# Trial Innovation Network Hub Liaison Team Meeting

October 3, 2017







#### Trial Innovation Network Hub Liaison Team Meeting AGENDA

#### October 3, 2017

3:00 - 4:00 PM ET

(60 minutes)

Meeting Co-Chairs: Daniel Ford, MD (Johns Hopkins) and Michelle Culp, MPH (NCATS)

Time	Торіс	Purpose	Speakers
3:00 PM	Welcome	Review Meeting	Dan Ford
(5 min)		Goals	Michelle Culp
3:05 PM	Standard Agreements	Share Information	Gordon Bernard
(20 min)	<ul> <li>Umbrella Confidential Disclosure</li> </ul>		(Co-PI, Duke/VU TIC)
	Agreement (CDA)/ Process		Colleen Lawrence
			(Project Lead, VU)
3:25 PM	Engagement Trial Innovation Network Website	Share Information	Paul Harris and
(10 min)	<ul> <li>Network Dashboard</li> </ul>		Julia Dunagan
			(VU RIC)
3:35 PM	Cohort Discovery Outreach-lessons learned	Share Information	Paul Harris
(10 min)			(PI, VU RIC)
3:45 PM	Chat Box Discussion	Q&A	Dan Ford
(15 min)	Closing Remarks	Summary	Michelle Culp
4:00 PM	Next Meeting: November 7, 2017 @ 3PM ET	Adjourn	
4.00 PIVI	Recurring Meetings: First Tuesday Each Month	-	



# Standard Agreements & Streamlined Budgeting

Trial Innovation Network Umbrella CDA Gordon Bernard & Colleen Lawrence (VU TIC)





# Umbrella Confidential Disclosure Agreement (CDA)

 Purpose: To streamline the sharing of protocols across potential Study sites without the need to obtain individual CDAs from each site

• Scope:

The Umbrella CDA is narrowly defined for use in sharing of Network-specific Study documents (e.g. protocols) and during consultations

Marking provision included, i.e. – all shared documents should be marked as "confidential"



## How it works

- The Umbrella CDA was derived from the CTSA Accelerated Research Agreements initiative – ACDA (Accelerated Confidential Disclosure Agreement)
- The Umbrella CDA will be implemented into a REDCap survey
- Each CTSA site (and affiliates) will sign/execute the Umbrella CDA – two options:
  - Use electronic wet signature digital capture of signature in REDCap survey
  - Upload hand signed copy of Umbrella CDA to REDCap survey





## Umbrella CDA – Network Website

- The website will house a copy of the Umbrella CDA
- The website will house a list of all sites and affiliates who have signed the CDA and the contact information for the signatory (Figure 1)



Figure 1. Site sign off EXAMPLE from the ara4us.org website (home of the CTSA-supported Accelerated Research Agreements initiative



## The "fine print"

- Effective date the date each site or affiliate signs the agreement
- Termination date the agreement will remain effective until June 30, 2023 (the end of grant period)
- When a protocol is sent to an investigator, the cover letter will state "your institution has signed the Trial Innovation Network Umbrella CDA – please visit the XXX website to review your obligations"





# Next Steps

- Following this call, each of the points of contact for the Standard Agreements will receive a copy of the Trial Innovation Network Umbrella CDA
- CTSA Hubs (and their affiliates) should review the Trial Innovation Network Umbrella CDA with their Contracting Teams for acceptance
- When the Network website is finalized for housing the Umbrella CDA, the REDCap survey will be distributed for sites to sign/execute the Umbrella CDA





# **Engagement: Trial Innovation Network Website**

Paul Harris & Julia Dunagan (VU RIC)





### Network Dashboards Authentication Portal

#### Authentication piece created and undergoing testing







### Network Dashboards Current Dashboard Functionality



Proposals In Process

Proposals Ready for an Initial Consultation

Proposals Receiving Discrete Services Proposals Receiving a Comprehensive Consultation/Study Implementation Archived Proposals

#### Ready for Initial Consultation

	Proposal ID	Proposal Title	PI Name	PI Institution	First Contact	Kick-off Meeting	Initial Consult Complete
F	1	Thyroid study	Anne Cappola	University of Pennsylvania	2017-05-01	2017-05-08	2017-05-15
	15	GIK Study	Harry Selker	Tufts University			

The IMMEDIATE-2 Trial: A Double-blinded Randomized Controlled Trial of Intravenous Glucose-Insulin-Potassium (GIK) for Acute Coronary Syndromes in Emergency Care

Tufts University

Harry Selker

Primary Points of Contact

#### Study Description

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28 STEMI Study	Barry Coller	Rockefeller University			
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### Network Dashboards Future Dashboard Functionality

#### Phase 1:



- Access
- High-level information
- Basic Drilldown

CTSA Clinical & Translational <sup>®</sup>

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Proposal ID	Proposal Title	Pi Name	PI Institution	First Contact	Kick-off Meeting	Initial Consult Complete
t.	Thyroid study	Anno Cappola	University of Pennsylvana	2017-05-01	2017-05-08	2017-05-15
15	OK Study	Harry Solver	Tutta University			
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#### Phase 2:

- Progress Indicators
- Filter/Sort Options
- Streamlined Access





### Network Dashboard Access -Communications

Point of Contacts (POCs)	Hub Liaison Team Member (HLTs)
<ul> <li>Automated system email from REDCap stating a user ID has been created for you with instructions to activate account</li> <li>Email from Trial Innovation Network with (1) instructions on your administrative functions for managing HLT membership in the Persons Management Database (PMD) and (2) list of informational webinars for questions regarding PMD and/or dashboards</li> </ul>	<ul> <li>Email from Trial Innovation with (1) instructions on how to create a profile to activate account and (2) list of informational webinars for questions about dashboards.</li> </ul>

ACTION: Please verify your membership on the Trial Innovation Network website. <u>https://trialinnovationnetwork.org/liaison-teams/?key-element=1601</u>



# Cohort Discovery Outreach – Lessons Learned

Paul Harris & Julia Dunagan (VU RIC)





# Chat Box Discussion: Q&A





#### Next Trial Innovation Network Hub Liaison Team Meeting: November 7, 2017, 3-4:00PM ET



